



MINUTES OF AN EXTRAORDINARY MEETING

of the
Parochial Church Council of the parish of
St Mary the Virgin, Ross-on-Wye
held on **Sunday 2nd August 2026** at **10.55am** in
St Mary's Church.

MINUTES

Present: Hugh James (Vice Chairman), Owen Pembroly (Curate), Jean Brown, Mike Donovan, Bryan Jones, Rachel Lewis, Roy Milnes, Caroline Pascoe, Peter Reynolds, Jane Rothery, Mark Sanderson and Alun Thomas.

1 Apologies

to receive and accept apologies for absence

Apologies were received from Kelvin Price, Freda Davies, Anne Morris, Catherine Lewis, Paul Cummings and Julian Hallett.

2 Ross Spire in Peril

Following an explanation from Jane Rothery and Mark Sanderson on the need to act now and the news that the National Heritage Lottery Fund has approved our grant application, the following resolutions were made:

Proposed: Mark Sanderson Seconded: Peter Reynolds unanimous

A **It was resolved** to agree to the following works being carried out and to instruct Bonnie Kitchener (Church Architect) to arrange for them to be carried out as soon as possible:

- (i) to undertake immediate high-level de-risking works to make the masonry stable
- (ii) to undertake close inspection of the high level masonry and record defects, movement, material condition and likely causes of failure
- (iii) to install structured monitoring and undertake dynamic assessment to monitor movement and assess the effect of wind, vibration and structural behaviour on the tower, pinnacles and spire over a 12 week period
- (iv) to undertake an accurate measured survey of the tower and spire;

Proposed: Jane Rothery Seconded: Bryan Jones unanimous

B **It was resolved** to instruct Bonnie Kitchener to commission the production of a technical specification for a low carbon heating system, as described in the grant application.

Hugh James thanked the Ross Spire in Peril Group for its work and the wonderful results achieved so far.

C **It was noted** that all costs for both A and B including all professional fees totals £138,631 which will come from the National Heritage Lottery Fund grant (£120,631) and earmarked funds for the Spire (£14,000). The PCC needs to find the shortfall of £4,000.

The meeting ended at 11.01am

15/9/26 
Rev. K. Price